

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on January 3, 2017 in the Verona High School Media Center at 6:59 p.m. The meeting was called to order by Mr. John Quattrocchi, President. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. James Day, Mrs. Lisa Freschi and Mrs. Michele Bernardino. Also present were Mr. Rui Dionisio, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.

Approximately twenty citizens were present. No members of the press were present.

Reporting of Election Results

- On November 8th the School Board election was held to fill two seats each with a three year term
- 8,146 votes were cast which was a 73% turnout
- Total votes cast were:
 - 4,031 for Mr. James Day
 - 3,484 for Mr. Glenn Elliott
 - There were 59 write-in votes

Swearing in of Board Members

Ms. Nardino called for a nomination for the position of Board President. Mr. Day nominated Mr. Quattrocchi. Ms. Nardino called for any other nominations. There were none. All Board Members were in favor.

The meeting was turned over to Mr. Quattrocchi, Board President.

Mr. Quattrocchi called for a nomination for the position of Board Vice President. Mrs. Bernardino nominated Mrs. Freschi. Mr. Quattrocchi called for any other nominations. All Board Members were in favor.

Public Comment on Agenda Items- None

Presentations-

1. Mr. Josh Cogdill - VHS Principal, Student of the Month
2. Sheryl Nicolosi – CPA, Lerch, Vinci & Higgins, Audit Presentation
3. Mr. Charles Miller, Mr. Glen Stevenson, Dr. Sumit Bangia, Office of Curriculum Instruction, Curriculum, Instruction & Assessment Update

Superintendent's Report

1. Athletics-Activity fee exploration progress and discussions with stakeholders
2. Finance-Annual audit review
3. B&G-Lower field progress
4. Community Resources-
 - a. Aides negotiation meetings held on 11/17 & 12/6-Next meeting on 1/5/17
 - b. Action Committees:
 - Code of Conduct & Respect meeting was held on 12/8 (next meeting to be held on 1/12)

- Mental Health & Suicide Prevention to be held on 12/15 ((next meeting to be held on 1/19)
- December meetings were positive and productive

5. MaryAnn Bifulco-Congratulations on retirement and thank you for your years of service. We wish her the best of luck in her future endeavors.

Committees

Athletics

- Reviewed athletic events the occurred over the break
- Field trips, personnel, board policies
- Discussed an activity fee for athletic and co-curricular

Community Resources

- Field update
- Code of Conduct & Respect meeting was held on 12/8 (next meeting to be held on 1/12)
- Mental Health & Suicide Prevention to be held on 12/15 ((next meeting to be held on 1/19)

Buildings and Grounds

- ESIP
- Work completed over break

Education/Special Education

- Board policies, SGO's, Reading workshop training, observations and walkthroughs, professional development, conferences, book approvals
- Personnel

Finance

- Audit

Discussion Items

- Board will change meeting start time to 6 pm confidential session and 7 pm public session

RESOLUTIONS

The following resolutions have been recommended by the Superintendent to the Board of Education:

RESOLVED that the Board approve **Resolutions #1-23**

Moved by: Mrs. Freschi

Seconded by: Mrs. Bernardino

Ayes: 5

Nays: 0

#1 **RESOLVED** that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting December 13, 2016

BOARD RENEWAL RESOLUTIONS

#2 **RESOLVED** that the Verona Board of Education approve the establishment of the following Board of Education Committees. Appointments to the Committees will be made by the Board President:

Buildings and Grounds - James Day/Glenn Elliott
 Finance - John Quattrocchi/Glenn Elliott
 Education – John Quattrocchi/Lisa Freschi
 Community Resources –Michele Bernardino/James Day
 Athletics & Co-Curricular – Lisa Freschi/Michele Bernardino

PERSONNEL

#3 **RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements for the 2016-2017 school year per attached.

3.1 Substitutes

Name	Location	Position	Salary	Committee	Term of Employment on or about
Mariam Maxcimous	Forest	Permanent Lunch Aide	\$12.50/hr.	Education	SY 16-17
Jaime Kolich	HBW	Substitute Teacher	\$85/day	Education	SY 16-17

3.2 Retirement

Name	Position	Location	Reason	Effective Date of Retirement
Maryann Bifulco	Special Education Teacher	Laning	retirement	5/1/2017

#4 **RESOLVED** that the Board approve to reallocate 5 family illness days to 5 personal illness days for employee #61719506.

#5 RESOLVED that the Board approve **Albert Palazzo** to tape the Board of Education meetings at a stipend of \$50.00 per meeting.

#6 RESOLVED that the Board approve **Eltion Ballaj, Charlie Miller and Glen Stevenson** to attend the following conference:

Techspo 2017 - January 26-27, 2017 in Atlantic City, NJ

Registration	\$425.00
Hotel 1 night	\$100.63
Mileage 250 miles x .31	\$ 77.50
Meals	<u>\$ 38.25</u>
Total per attendee	\$641.38

EDUCATION/SPECIAL EDUCATION

#7 RESOLVED that the Board approve the Superintendent's presentation of HIB report as follows:

HIB Case
VHS 38242
VHS 38393
FNB 38733

#8 RESOLVED that the Board approve the following:

8.1 Student Observers

Name	School	School/teacher/ Grade	Duration	Hours/ days	Assignment
Samuel Kalb	Coll. of St. Eliz.	HBW/Catalano/ Grade 6	3/13-3/17/17	5 days	Student Observer
Amanda Langan	Suny Geneseo	HBW/Useche/ Spanish	1/4-1/17/17	20 hrs.	Student Observer
Andrea Mau	Fredonia Univ.	VHS/Lynch/Music	1/4-1/11/17	5 days	Student Observer

8.2 Student Home Instruction

Student #	School	Grade	Hrs./Week/Duration	Beginning on or about
191070	VHS	10	10 hrs./4-6 weeks	12/14/2016
190157	VHS	10	10 hrs./4-6 weeks	12/21/16

#9 RESOLVED that the Board approve the following books for the 2016-2017 school year:

Name	Course	Location	Grade
Everybody Sees the Ants by A.S. King	English-Resource Center	VHS	9th-12th
Great by Sara Benincasa	English-Resource Center	VHS	9th-12th

#10 RESOLVED that the Board approve the attached ESEA Action Plan.

ATHLETICS/CO-CURRICULAR

#11 RESOLVED that the Board approve the 2nd reading of the following policies and regulations:

- P 2422 Health & Physical Education
- P 2431 Athletic Competition
- R 2431.2 Medical Examination prior to participation in a school-sponsored interscholastic or intramural team or squad
- P/R 5310 Health Services
- P/R 5330.01 Administration of Medical Marijuana
- P 0167 Public Participation in Board Meetings
- P 0168 Recording Board Meetings
- P/R 5111 Eligibility of Resident/Non-Resident Students
- P/R 8462 Reporting Potentially Missing or Abused Children
- P 8550 Outstanding Food Service Charges
- R 9150 School Visitors

#12 RESOLVED that the Board approve the 1st reading of the following policies and regulations:

- P/R 3218 Substance Abuse
- P/R 4218 Substance Abuse
- P/R 1240 Evaluation of Superintendent
- P/R 3221 Evaluation of Teachers
- P/R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- P/R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- P/R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- P 3431.1 Family Leave
- P 4431.1 Family Leave
- P 5337 Service Animals
- P 3124 Employment Contract
- P 5516 Use of Electronic Communication and Recording Devices (ECDR)

#13 RESOLVED that the Board approve the following pending pre-employment paperwork:

13.1 Coach

Name	Location	Position	Salary	Term of Employment
Joe Pille	VHS	Volunteer Boys Lacrosse Coach	NA	SY 16-17

13.2 Substitute Bus Drivers

Name	Location	Salary	Employment date on or about
Jose Portillo	District	\$21/hr.	SY 16-17
Charles Schwiederek	District	\$21/hr.	SY 16-17

FINANCE

- #14 **RESOLVED** that the Board accept the 2015-2016 CAFRA Report ending June 30, 2016 as prepared by Lerch, Vinci & Higgins, CPA's.
- #15 **RESOLVED** that the Board approve the Corrective Action Plan for the audit year ended June 30, 2016 as attached.

- #16 **RESOLVED** that the Board approve the enclosed checklist in the following amount:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$1,283,881.84	Vendor Checks	12/23/16
\$400.00	Cafeteria Checks	12/20/16

- #17 **RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2016-2017 budget for:

November, 2016

- #18 **RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

November, 2016

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:20-2.13(e), that as of November 30, 2015 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- #19 **RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month:

November, 2016

- #20 **RESOLVED** that the Board approve Our Lady of the Lake's request to spend their 2016-2017 Security Aid Entitlement in the amount of \$11,050 for security, equipment and technology upgrades.

#21 RESOLVED that the Board approve 2015-2016 NCLB carryover in the amount of \$4,714. The Title I Public amount is \$522. The Title II Public amount is \$4,140 and Non-Public amount is \$52.

#22 RESOLVED that the Board approve 2015-2016 IDEA carryover in the amount of \$6,920. All funds are non-public monies.

ADDENDUM

PERSONNEL

#23 RESOLVED that the Board approve Danielle Mutovic to attend the following conference:

AP CSP Scoring Symposium in Ellington CT on January 13, 2017

Hotel – 1 night	\$159.85
Mileage – 288 miles x .31	<u>\$ 89.28</u>
Total	\$249.13

PUBLIC COMMENT- None

The meeting adjourned at 10:20 p.m.

Respectfully submitted,

**Cheryl A. Nardino
Board Secretary**